
E-Assessment Live 2009 - Wednesday 8th July 2009 Registration

Early Bird registration : **£95** (before 5th June 2009)

Thereafter : **£120** (Closing date for receipt of booking form: 24th June 2009)

Title (Mr, Mrs, Dr etc.):

First name:

Surname:

Job Title:

Department (if applicable):

Institution/Company:

Address:

City/Town:

Country:

Postcode:

Telephone number:

Fax:

Email:

Please give details of any additional needs (mobility, sensory or unseen) or special dietary requirements:

Package

Early Bird £95

Standard Fee £120

Presenter

Reduction of £20 applies for first presenter only.
Any additional presenters attract the standard fee.

Commercial Sponsor Fee £500

To include one delegate and other benefits.

Payment Method

Cheque (Payable to Loughborough University):

Purchase Order:

Purchase Order Number (if applicable):

Invoice Address (if applicable):

Additional Information:

In order that we may comply with the data protection act, please indicate by ticking the box if you do **NOT** wish your details to be passed to other delegates or the commercial sponsors of the event.

Booking Conditions

- Full payment or purchase order number must accompany all applications. Places are allocated strictly in order of receipt of payment. Please note VAT is not applicable.
- Cancellations can be accepted only if received in writing not later than Friday 12th June 2009. This will incur a 50% charge for administrative costs. No refunds or cancellations will be made after that date. Substitutions can be made at any time.
- The registration fee will cover coffee and tea on arrival, and buffet lunch.
- The organisers reserve the right to make amendments to the programme without notice, if required.

Please submit your registration form with your cheque if applicable to:

Sonya Medlock
Conference Secretary
Staff Development
Loughborough University
Herbert Manzoni Building
Loughborough
Leicestershire LE11 3TU

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Fax: +44(0)1509 223992

Email: s.l.medlock@Lboro.ac.uk

E-Assessment Live 2009

www.e-assessmentlive2009.org.uk